

Nermine Adlouni

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WORK EXPERIENCE

House of Well Being

Assistant Manager & Event Organizer

Beirut, Lebanon

October 2017 – July 2018

- Organized events related to any given occasion
- Involved in marketing strategies with social media plans
- Replaced the manager in any urgent situation

Communications Manager

October 2017 – July 2018

- Communicated clearly and efficiently with suppliers, buyers, customers & social media workers
- Followed up with all departments related to services

Futsal Teams

Physiotherapist – Part Time

Beirut, Lebanon

Fall 2015 – Spring 2017

- I didn't find myself in this domain so I went back to business related domains

Hansel.Co Fashion Stores

Sales & Retail – Cashier & Sales Representative

Beirut, Lebanon

January 2006 – December 2006

- Developed full knowledge about the products and services
- Assisted customers with their needs and concerns
- Responded to customer queries made via email or phone
- Ensured all the issues are reported to the shop manager

EDUCATION

Beirut Arab University

Bachelor in Physical Therapy

Beirut, Lebanon

2014

Al Galilee Secondary School

Lebanese official Baccalaureate socio-economics

Beirut, Lebanon

2009

SKILLS & INTERESTS

Languages: Arabic (native), English (fluent)

Skills: MS Office, quick learner, adaptive to changing environment

Interests: Drawing, reading, learning new languages and cultures, travelling